

Pest Control Risk Assessment Template

Zone by zone ratings, controls, actions and review log



SHIELD
PEST MANAGEMENT

A structure for a site-specific pest control risk assessment. Complete it after a survey of the site itself, not from another site's document. Rate each zone for each target pest, set the controls and visit frequency from the ratings, and review it at least annually and whenever the site, the process or the pest pressure changes.

1. Site details

Site name		Address	
Activities		Standards held	
Customer codes		Assessor	
Qualification		Date	
Next review		Version	

2. Surroundings and pest history

Surroundings: fields, watercourses, waste sites, neighbouring businesses

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Pest history: activity in the last 12 months, recurring problems, treatments

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Building fabric and entry points: doors, docks, drains, service entries, roof voids

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3. Target pests considered

☐ Rats	☐ Mice	☐ Flies
☐ Stored product insects	☐ Cockroaches	☐ Ants
☐ Birds	☐ Wasps	☐ Other

4. Rating guide

Score	Likelihood	Consequence
1	Unlikely: no history, good proofing, low pressure	Minor: no product risk, e.g. external or office areas
2	Possible: some pressure or occasional history	Moderate: wrapped product or packaging could be affected
3	Likely: recent activity, high pressure or weak proofing	Serious: open product, high-care area or legal breach

Rating (L x C)	Risk level	Agreed response time	Action
6 to 9	High		
3 to 4	Medium		
1 to 2	Low		

Set response times to meet your contract, your standard and any customer code, whichever is strictest.

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5. Zone assessment (rate each zone for each target pest)

Zone / area	Target pests	Entry points and harbourage	Likelihood	Consequence	Rating	Controls and monitoring (device type, number)	Visit frequency

Example zones: high-care production, low-risk production, raw material store, dry goods store, finished goods, dispatch and loading bays, canteen, offices, plant rooms, external perimeter, waste area.
Use extra sheets as needed. For a site survey by a Shield field biologist, call 01757 212727 or visit shieldpest.co.uk.

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6. Actions required

Action	Owner	Target date	Completed (date)

7. Review log

Date	Reason for review	Reviewed by	Changes made

8. Sign-off

Assessor		Signature	
Site representative		Signature	